

Caregiver Meeting Checklist

Some troop leaders may welcome caregivers to Girl Scouts prior to their first troop meeting by hosting a caregiver informational meeting, while others may welcome caregivers during their first troop meeting.

Whichever way you decide to welcome caregivers to Girl Scouts, here are some key components you may want to include when welcoming them:

1 Introductions

- Leader introductions—why do you volunteer your time with Girl Scouts?
- Dates/times/frequencies/locations of troop meetings—where and how often will your troop meet? What time? Share a schedule if you have one created!
- Caregiver introductions—what are their expectations for the Girl Scout year? What is their Girl Scout most excited for?

2 The Girl Scout Difference

- Introduce the Girl Scout Mission, Girl Scout Promise, and Girl Scout Law—these are the values their child will carry with them on their Girl Scout journey!
- Explain Girl Scouts' girl-led philosophy—encourages confidence, empowerment, and leadership.
- Share your Year Plan*—badges, Journeys, Leadership Awards, trips, events, activities, service opportunities, outdoor adventures, etc.

3 Family as Part of the Formula

- Establish the best method of communication for caregivers—keep parents in the loop.
- Discuss special events that will take place throughout the year for families to share with their Girl Scout— Investiture, award earning, Bridging, etc.

4 Hooked on Helping

- Encourage caregivers to consider leadership opportunities—Fall Product Manager, Cookie Manager, Treasurer.
- Secure additional help—troop snack schedule, troop phone tree, social media page, etc.

Any caregiver that regularly attends meetings or holds a leadership role in your troop must be a registered member and background checked.

5 Money Matters

- Outline costs to caregivers—initial uniform essentials and other supplies needed for the Girl Scout year.
- Discuss dues expectations—how much will you collect in dues and how will they be used to support the troop? What costs are not included in troop dues?
- Discuss Fall Product Program and Girl Scout Cookie Program— if participating, how will the money raised benefit the troop? What five critical skills will the girls develop by participating in these programs?

Additional information to consider sharing with caregivers, as well as other informational resources, is available on [gsnc.org](https://www.gsnc.org), as well as the Volunteer Toolkit. If you have any questions regarding your caregiver meeting agenda, you can contact GSNC's Volunteer Resource Center!

**Year planning tool for badges, Journeys, and Girl Scout Leadership Awards can be found on the Volunteer Toolkit.*