



110 Ring Road | West Garden City, NY 11530
 (516) 741-2550 | (516) 741-2207 (Fax)

**2023-2024 REFERRAL FORM
 FOR COUNCIL BOARD OF DIRECTORS
 or
 BOARD DEVELOPMENT COMMITTEE**

Nomination is for the following position:

- Self-Nomination Board of Directors–Officer Board Development Committee
 Yes No Board of Directors–Member-at-Large

Please use this form to refer potential candidates for positions on Girl Scouts of Nassau County’s Board and/or Board Development Committee. Candidates shall be selected so that the Board of Directors and Board Development Committee (BDC) represent diverse population groups and can bring to its deliberations a variety of points of view, skills, and experience as well as access to economic resources. Candidates for Girl Scouts of Nassau County’s board and BDC must meet the following criteria:

1. Accept the principles, beliefs, and purpose of Girl Scouting
2. Understand cultural, social, and financial trends nationally and locally and their effects on Girl Scouting and its activities
3. Be available to attend Board and Committee Meetings:
 - *Board Meetings—5 Board Meetings per year and Girl Scouts of Nassau County Annual Meeting*
 - *Board Committee Meetings—Various times throughout the year*
 - *Board Development Committee Meetings—Monthly Meetings and Girl Scouts of Nassau County Annual Meeting*
4. Be a minimum of 14 years of age at the time of election
5. Be able to make a personal and meaningful gift of at least \$500 to Girl Scouts of Nassau County and/or solicit funding and support.

Initial Here (_____)

Candidates not selected for board membership may also be referred for other committee appointments. **PLEASE TYPE OR PRINT CLEARLY.** Attach a resume or other relevant biographical information. Email the completed form by **JANUARY 15, 2024** to: [**bdc@gsnc.org**](mailto:bdc@gsnc.org)

Name of Prospect			
Home Address			
City	State	Zip	Phone
Occupation		Title	
Name of Business			
Business Address			
City	State	Zip	Phone
Nature of Business			
Email address			

Briefly describe this prospect's area of competency, highlighting no more than three areas of greatest strength.

1.

2.

3.

If applicable, please describe this prospect's Girl Scout experience and participation, both current and past.

Please describe this prospect's sphere of influence.

Referred by <i>(Please print name)</i>	Signature	Date
Daytime phone	Evening phone	Email
Address		
City	State	Zip

Position in Girl Souting, if any

GENERAL RESPONSIBILITIES

Board of Directors—Officers of the Council (2-year term)

- Elected officers of the council are the: Executive Vice President, Vice President, and Treasurer.
(*Specific requirements of each officer position may be found in Girl Scouts of Nassau County Bylaws*)
- Fulfill all general qualifications of Board Members-at-Large
- Serve as chief volunteer leadership team of the council

Board of Directors—Members-at-Large (2-year term)

Setting Strategic Direction

- Maintain focus on the Girl Scout mission
- Ensure that the council has a robust process in place for creating strategy
- Establish direction and approve the council's Strategic Priorities
- Delegate authority for strategy implementation and management to the CEO
- Articulate, safeguard, model and promote Girl Scouts values

Ensuring the Necessary Resources

- Develop policies related to the generation of financial resources
- Ensure that necessary resources are made available for implementation of council's strategy
- Ensure that the council has the right leadership

Providing Oversight

- Establish financial policies to protect assets and ensure accountability
- Ensure compliance with applicable laws and ethical standards
- Monitor progress toward strategic priorities and evaluate outcomes
- Regularly review the performance of the CEO
- Regularly assess the board's own performance

General

- Attend board meetings (five annually), the Girl Scouts of Nassau County Annual Meeting and other major Girl Scout functions
- Attend training for the position
- Be a registered Girl Scout member
- Serve on board committees and task forces
- Give a meaningful and personal gift of at least \$500 as a board gift annually and leverage other funding and support for Girl Scouts of Nassau County. **Initial Here** (_____)
- Respect and maintain confidentiality

Board Development Committee Member (BDC) (2-year term)

- Work in conjunction with board leadership to ensure there is a process in place for the annual board assessment
- Recommend tools for this assessment
- Partners with key board leadership and CEO to design board orientation
- Work in conjunction with key board leadership to identify board education opportunities
- Have access to individuals with leadership qualities and skills needed and who are representative of the diversity in the area
- Maintain confidentiality concerning nominees and the work of the board development committee
- Be a registered Girl Scout member
- Have the ability to conduct interviews and evaluate information as an individual and as a member of the committee
- Present educational material to board members