



**REFERRAL FORM FOR
COUNCIL BOARD OF
DIRECTORS OR BOARD
DEVELOPMENT COMMITTEE**

Girl Scouts of Nassau County, Inc.
110 Ring Road West
Garden City, New York 11530
(516) 741-2550
(516) 741-2207 (Fax)

Nomination is for the following position:

- Board of Directors - Officers of the Council
 Board of Directors - Member-at-Large
 Board Development Committee
 Self Nomination

Please use this form to refer potential candidates for positions on the Girl Scouts of Nassau County's Board and/or Board Development Committee. Members shall be selected so that the Board of Directors and Board Development Committee (BDC) represent diverse population groups and can bring to its deliberations a variety of points of view, skills, and experience as well as access to economic resources. Candidates for the Council Board and the BDC must meet the following criteria:

1. Accept the principles, beliefs, and purpose of Girl Scouting
2. Understand cultural, social, and economic trends nationally and locally and their effects on Girl Scouting and its activities
3. Be available to attend Board and Committee Meetings:
Board Meetings - 5 Board Meetings per year and Council Annual Meeting
Board Committee Meetings - Various times throughout the year
Board Development Meetings - Monthly in addition to the Council Annual Meeting
4. Be a minimum of 14 years of age at the time of election
5. Be willing to make a financial contribution to the council and/or solicit significant gifts

Candidates not selected for board membership may also be referred for task group appointments or other leadership positions. **PLEASE TYPE OR PRINT CLEARLY.** Attach a resume or other relevant biographical information. Send completed form by **JANUARY 15, 2021** to:

Board Development Committee, **Girl Scouts of Nassau County, 110 Ring Road West, Garden City, New York 11530.** Mark envelope **CONFIDENTIAL** or scan and email to **bdc@g SNC.org**

| | | | |
|---------------------------|--------------|--------------|--------------|
| Name of Prospect | | | |
| Home Address | | | |
| City | State | Zip | Phone |
| Occupation | | Title | |
| Name of Business | | | |
| Business Address | | | |
| City | State | Zip | Phone |
| Nature of Business | | | |
| Email address | | | |

Briefly describe this prospect's area of competency, highlighting no more than three areas of greatest strength.

1.

2.

3.

If applicable, please describe this prospect's Girl Scout experience and participation, both current and past.

Please describe this prospect's sphere of influence.

Local

State

National

International

Attach a resume or other biographical information summarizing prospect's experience and education.

| | | |
|---|----------------------|--------------|
| Referred by (<i>Please print name</i>) | Signature | Date |
| Daytime phone | Evening Phone | Email |
| Address | | |
| City | State | Zip |
| Position in Girl Scouting, if any | | |



GENERAL RESPONSIBILITIES

Board of Directors - Officers of the Council ***(2-year term)***

- Elected officers of the Council are the: Executive Vice President, Vice President, and Treasurer. (Specific requirements of each officer position may be found in Council Bylaws)
- Fulfill all general qualifications of Board Members-at-Large
- Serve as Chief Volunteer leadership team of the Council

Board of Directors - Members-at-Large ***(2-year term)***

Setting Strategic Direction

- Maintain focus on the Girl Scout mission
- Ensure that the Council has a robust process in place for creating strategy
- Establish direction and approve the Council's Strategic Priorities
- Delegate authority for strategy implementation and management to the CEO
- Articulate, safeguard, model and promote Girl Scouts values

Ensuring the Necessary Resources

- Develop policies related to the generation of financial resources
- Ensure that necessary resources are made available for implementation of Council's strategy
- Ensure that the Council has the right leadership

Providing Oversight

- Establish financial policies to protect assets and ensure accountability
- Ensure compliance with applicable laws and ethical standards
- Monitor progress toward strategic priorities and evaluate outcomes
- Regularly review the performance of the CEO
- Regularly assess the Board's own performance

General

- Attend Board meetings (five annually), the Council Annual Meeting and other major Girl Scout functions
- Take training for the position
- Are registered Girl Scout members
- Serve on Board committees and task forces
- Make a minimum monetary contribution of \$500
- Respect and maintain confidentiality

Board Development Committee Member (BDC) ***(2-year term)***

- Works in conjunction with Board leadership to ensure there is a process in place for the Annual Board assessment
- Recommends tools for this assessment
- Provides key information to the Board chair to help in assigning Board Members to the appropriate Committee
- Partners with key board leadership and CEO to design Board Orientation
- Works in conjunction with key Board leadership to identify Board education opportunities
- Have access to individuals with leadership qualities and skills needed and who are representative of the diversity in the area
- Maintain confidentiality concerning nominees and the work of the Nominating Committee
- Are registered Girl Scout members
- Have ability to conduct interviews and evaluate information as an individual and as a member of the Committee