



GIRL SCOUTS OF NASSAU COUNTY, INC.
110 Ring Road West
Garden City, NY 11530-3296
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www.gsnc.org

REVISED ACH Discrepancy Report Form

Troop money must be available in the Troop's bank account (checks cleared) by date listed below. OR this form must be sent to Council before dates listed.

Cookie Program – There are two sweeps remaining for the Girl Scout Cookie Program.

- May 1, 2020 Final balance sweep for remaining amount you owe Council. (Deadline to submit this discrepancy form to Council Thursday, April 23, 2020)
June 30, 2020 Final discrepancy adjustment sweep for remaining amount you owe Council. (Deadline to submit this discrepancy form to Council Monday, June 19, 2020)

This discrepancy form with proper documentation must be photographed or scanned and emailed to: ach@gsnc.org, or delivered to: Girl Scouts of Nassau County, ATTN: Entrepreneurial Programs, 110 Ring Road West, Garden City, NY 11530

Decrease ACH sweep in the amount of \$_____ so that my total ACH deduction from my Troop account will be \$_____.

This form is being completed due to (check the appropriate box)

- ACH credit request due to returned check - Attach relevant bank documentation.
Unpaid Money - Please note that copies of all the delinquent individual's signed sale receipts and Girl/Parent Permission Form must be attached to this form in order for the Council to process the request and transfer financial responsibility from the Troop to the individual.
Lost or Stolen Products/Money – Attach police report
Counterfeit Bills – Attach bank documentation
Other: _____

Individual Completing Form

Troop #: _____ Service Unit _____

Print Signer's Full Name: _____ Position: _____

Email Address: _____ Best Phone #: _____

Mailing Address: _____
Street City State Zip

Signature: _____ Date: _____

Discrepancy forms and attached information are subject to verification prior to approval. Any mismanagement of GSNC product or money may result in a denial of the request.