

# 2021 Cookie Season

## Girl Scouts of Nassau County — FAQ's for Family Booth Sales

### What is a Family Booth Sale?

A Family Booth Sale is a Girl Scout Cookie Sale in a public or commercial location where the Girl Scout(s) from one household sell Girl Scout Cookies. At least one adult from that same household must be present to supervise.

### How can I arrange to do a family booth sale?

Get in touch with your Troop Cookie Manager. They make the arrangements for a public/commercial location booth sale. They have access to the eBudde system where all booth sale locations, dates and times must be approved by your Service Unit Cookie Chair.

### How do I get cookies for a family booth sale?

Your Troop Cookie Manager can create an order and make an appointment for pickup of cookies. They can assign any adult from the troop to pick up the cookies.

Note that COOKIES CANNOT BE RETURNED TO THE CUPBOARD. So, you will be obligated to pay for the cookies that you take for your booth sale—or make arrangements with your Troop Cookie Manager to transfer the cookies to another troop member or another troop.

If you pick up cookies at the cupboard, or if you get them directly from your Troop Cookie Manager, sign a receipt for the cookies that you receive. Take a photo or keep a paper copy of that receipt.

### How do we pay the troop for cookies sold at a family booth sale?

- You are encouraged to accept only electronic payment for cookies—using the “in hand” option in the Digital Cookie App. If you use another electronic payment system you will need to pay any fees incurred; Digital Cookie is the only system where GSNC pays all of the processing costs.
- See guidelines on the “Stand-A-Bout” flyer about safely accepting cash payments. DO NOT ACCEPT BILLS OVER \$20 due to counterfeiting.
- You will need to coordinate getting cash payments to your Troop Cookie Manager. Be sure to get a receipt or other written acknowledgment from your Troop Cookie Manager for all funds you give them.
- Your Troop Cookie Manager may use a single form to note cookies received and money/payments handed in.

### What should we bring to a booth sale?

Change (mostly \$5, \$10's)	Hand Sanitizer	Money Holder*	Troop Banner/Sign	Table**
Donation Box***	Table Cloth	Inventory/Sales sheet	Calculator	Bags

**Everyone at the booth sale must wear a face mask covering nose and mouth at all times.**

\*An adult usually puts the money, especially the larger bills, in a tight-fitting apron pocket or a fanny pack. Some troops use a cash box locked to the table so the girls can have experience making change, but it isn't a good idea to leave lots of money in the cash box.

\*\*You'll need to bring a table to most local booth sites.

\*\*\*Donation Box: For Operation Cookie/Hometown Heroes and/or your Troop Gift of Caring

### What's the difference between a Family Booth Sale and a Stand-A-Bout?

- A booth sale is in a public location—not at the home where you live.
- A Stand-A-Bout is in front of your own home.
- You are not required to get approval for a Stand-A-Bout location. A booth sale location, date, and time must be approved through entry in the eBudde Booth Scheduler by your Troop Cookie Manager.