

## CONSENT AGENDA

Girl Scouts of Nassau County, Inc.

### **Minutes Board of Directors Meeting April 22, 2009**

The regular meeting of the Board of Directors of the Girl Scouts of Nassau County, Inc. was held on April 22, 2009 at the office of the Corporation, 110 Ring Road West, Garden City, New York.

#### **Attendance**

##### **Officers and Directors in attendance constituting a quorum:**

Sandra Ashby	Deborah Johnson-Schiff	Carol Ransom
Lisa Burke	Thomas Lawrence	Eric Rogers
Donna Ceravolo	Miriam Lopez	Brian Rothschild
Paige J. Charles	Eileen Owen Masio	Leslie Segrete
Melissa Connolly	William Mays	Diane White
Mark Florio	Diane McFarlane	Sandra Echols Williams
Debra Ieraci	Vilma Osborne	

##### **Absent:**

Andrea Borah	Edward Kang
Austin Cannon	Allison Kasson
Donna Geidel	Betty Monroe
Marianela Jordan	Domenique Moran

##### **Staff:**

Deborah Goldsmith, Chief Operating Officer  
Luci Duckson-Bramble, Fund Development Officer  
Joyce Wagner, Director Collaborative & Volunteer Services  
Marilyn Stolz, Assistant Director Finance  
Fran McAllister, Team Manager  
Carole Aksak, Volunteer Coordinator  
Yvonne Mowatt, Community Services Manager

##### **Guests:**

Adrienne O'Brien, Nominating Committee  
Denise Hibbert, Nominating Committee  
Michael Nawrocki, Nawrocki Smith  
Danielle Cavanaugh, Nawrocki Smith  
Lucia Martinez, Hispanic Latino Task Force  
Rebecca Sanin, Hispanic Latino Task Force

### **Opening**

The meeting was called to order at 7:35 p.m. by President, Sandra Echols Williams. Secretary of the Board Debra Ieraci recorded the minutes.

Sandra Williams welcomed everyone to the meeting and asked the guests to introduce themselves.

### **Consent Agenda**

**Moved**, seconded (Vilma Osborne, Carol Ransom) and voted unanimously to accept the Consent Agenda, which comprised:

-Minutes, February 11, 2009

### **Auditor's Report**

Michael Nawrocki and Danielle Cavanagh of Nawrocki Smith, LLP, Certified Public Accountants, presented the 2008 audit. Michael thanked the staff, the Finance Department, and particularly Deborah Goldsmith and Marilyn Stolz for their excellent cooperation, professionalism and time management. The new 990 tax form will be prepared and copies will be given to the Board with questionnaires. The overall observations of the Audit were presented to the Board.

The presentation concluded with thanks again to the Finance Department for their cooperation and preparedness during the annual audit.

**The vote to accept the Auditor's Report as presented was unanimous.** [A copy is attached to the original file copy of these minutes.]

### **Hispanic Latino Task Force Focus Group**

Rebecca Sanin and Lucia Martinez of the GSNC Hispanic Latino Task Force spoke about the Focus Groups that were recently conducted across the County. The focus groups represented diversity in age, culture, and community and socio economic status to indentifying ways to engage parents. It was an opportunity to learn from Hispanic/Latinos adults in the community about the benefits and the barriers of becoming dedicated volunteers. The entire report is posted on the GSNC website.

### **Treasurer's Report**

Treasurer, Eric Rogers, reported that the Finance Committee will be closely monitoring the expenses and income of the Council this year and that as of February our income is 4% of budget.

**Finance  
Committee**

Chair Mark Florio reported that since Smith Barney is now a subsidiary of Citigroup, the company he works for, he will recuse himself from any discussion or decisions regarding the Council's Smith Barney investments.

In addition the Finance Committee continues to meet and monitor the Council's investments on a regular basis.

**Year End  
Committee Reports**

The year-end reports from the Community Relations, Delegate Communications, Finance, Fund Development and Human Resource Committees were sent to the Board of Directors in the Annual Meeting packet and presented to the Board at this meeting. [Attached to the original file copy of these minutes.]

Committee Chairs and Members thanked the committee members for their time and support.

**Executive  
Report**

**Management Update**

Donna Ceravolo, Executive Director/CEO, stated that although the Cookie Program<sup>®</sup> sales are on par with last year's sales it does not make up the budget deficit. Although we planned for a \$250,000 deficit we could be facing a \$500,000 deficit this year. Management and staff will be working together to find ways to reduce the deficit. Ten percent of the deficit will be reduced by not filling the positions of people that have left and are leaving. In addition there will not be raises in July.

**New Business**

Sandra Echols Williams and Donna Ceravolo thanked Board Members, Carol Ransom, Debra Ieraci and Dr. Edward Kang for completing three terms on the Board. Donna Ceravolo thanked Sandra Echols Williams for her term as President and wished her luck.

**Adjournment**

There being no further business, the President called for a motion to adjourn.

**Moved**, seconded (Bill Mays, Lisa Burke) and voted unanimously to adjourn. The meeting adjourned at 9:10 p.m.

Respectfully Submitted,

Debra Ieraci  
Secretary